



CANDIDATE GUIDE for 2015 ELECTION OF TRUSTEES

Each Nomination Paper must be in the hands of the Returning Officer by:
5pm on Friday 5 June 2015

INTRODUCTION

This information sheet has been prepared as a guide to assist potential candidates and others with general information on the election. It has been completed on a best endeavours basis and should be used as a guide only. Candidates or other persons requiring more detailed information should contact the election helpline – 0508 666 886 in the first instance.

RETURNING OFFICER

The Returning Officer for this election is Anthony Morton. He can be contacted during normal business hours on 0508 666 886 or elections@electionz.com or after hours on 021 326 021.

2015 BOARD MEMBER ELECTION TIMETABLE

Relevant key dates are:

Nominations Open	Monday 4 May 2015
Nominations Close	5pm Friday 5 June 2015
If election required - dispatch of voting papers to registered beneficiaries	by Friday 12 June 2015
If election required - postal voting closes	5pm Friday 3 July 2015
SGM (Voting at SGM and announcement of result)	Saturday 4 July 2015
Successful Board Member candidates deemed to be elected	Saturday 18 July 2015

ELECTION DETAILS

The Ngaitai Iwi Authority (the Runanga) is governed by a board of seven trustees. Due to a challenge to the process used at the Ngaitai Iwi Authority AGM board of Trustee election held 29th November 2014, a Special General Meeting was held, 28th March 2015, where the Iwi endorsed that re-elections to the Ngaitai Iwi Authority board of Trustees take place. Six vacancies are up for re-election, with two retiring Trustees available for re-election. The Runanga now invites nominations to fill those six Trustee positions.

MEETING REQUIREMENTS

The Board currently meets on a monthly basis. Meetings are typically held during weekends at the Torere Marae in Opotiki and generally last two to three hours. No remuneration or meeting allowance is paid to Board Members.

TERM OF OFFICE

Successful candidates at this election will be deemed to be elected from Saturday 18 July 2015 and will take office for a term of up to three years from the next Board meeting convened after 18 July 2015.

NOMINATION REQUIREMENTS

Nominations must be made on an official nomination form and be received by the Returning Officer **no later than 5pm on Friday 5 June 2015**. Delivery address details are included on the nomination form. (Note: the Returning Officer does not recommend submitting nomination forms by post. The preferred delivery method is to scan and email the completed nomination form to nominations@electionz.com).

In the event that more nominations are received than are required, an election will be held amongst registered adult members by postal and internet voting.

Candidates must be adult (over 18) individually registered and verified members of the Ngaitai Iwi Authority and their names must appear on the register of members. Each nomination must be supported by two adult members who must sign the nomination form.

ATTENDANCE AT SGM

The Trust Deed requires that candidates for election to the Board must be present at the Special General Meeting. The nomination form includes a check item confirming each candidate's availability to attend the SGM on Saturday 4 July 2015.

DISQUALIFICATION OF BOARD MEMBERS

Under Section 10.5 of the Trust Deed, the office of Board Member shall become vacant if he or she:

- (a) resigns office by giving written notice to the Runanga; or
- (b) shall have been in office for more than three years since his or her election; or
- (c) becomes of unsound mind, becomes a person in respect of whose affairs an order under the Protection of Personal and Property Rights Act 1988 is made, or otherwise becomes unfit or unable to act as a Board Member; or
- (d) dies; or
- (e) is or becomes a bankrupt who has not obtained a final order of discharge, or whose order of discharge has been suspended for a term not yet expired, or is subject to a condition not yet fulfilled; or
- (f) fails or neglects to attend three consecutive meetings of the Board without leave of absence, unless it appears to the other Board Members at their first meeting after the last of such absences that there is a proper reason for such nonattendance; or
- (g) is or has ever been convicted of an offence involving dishonesty as defined in section 2(1) of the Crimes Act 1961, or an offence under section 373(4) of the Companies Act 1993; or
- (h) is found by a majority of the Board, where appropriate with advice from Te Kaunihera Pakeke o Ngaitai, to be acting in manner amounting to a breach of trust or ceases to be sympathetic to the purposes, aims and objects of the Runanga and Iwi.

CANDIDATE PROFILE STATEMENTS

The Trust Deed allows for candidate profiles to be provided by each candidate with the nomination paper. If an election is required, these are collated by the Returning Officer and forwarded to registered beneficiaries with the voting papers.

Candidate Profile Statements

- **The Candidate Statement must not exceed 250 words** (The word limit will be strictly enforced).
- **Must** be submitted with the candidate's nomination paper, (preferably in electronic format i.e. as a Word document emailed to the Returning Officer and
- **Must** be confined to information concerning the candidate, and the candidate's policies and intentions if elected to the Board; and
- May include a recent (i.e. less than one year old) head and shoulders photograph of the candidate **only**.

Photos should preferably be in an electronic, format (scanned as an attachment by email), but hard copy photos will be accepted and scanned at 300 dpi by the Returning Officer. Photos will be printed in black and white only. **(N.B. photos will not be returned to candidates).**

ENROLMENT

Applications for registration can continue to be processed throughout the voting period. Any applications received between 6 June and 4 July 2015 will be dealt with by way of special vote, subject to verification. Registration forms are available online at www.ngaitai.co.nz

Each Nomination Paper must be in the hands of the Chief Returning Officer by: **5pm on Friday 5 June 2015**

Return by email to:

nominations@electionz.com

OR

Return by Fax to:

05282 3353 2869

Note: The Returning Officer does not recommend posting nomination papers. Please contact the Election Helpline if faxing or emailing the completed nomination papers does not suit.

For assistance phone the
Election Helpline

0508 666 886